





P.O. Box 2311
Regina, Saskatchewan
Canada S4P 3Z5
TEL. (306) 777-6000
www.reginalibrary.ca

Date: June 20, 2007
To: His Worship and Members of City Council
Re: **Regina Public Library (RPL) Public Accounts 2006**

In accordance with RPL Board resolution dated October 28, 2003, where the RPL Board moved to voluntarily provide Public Accounts, I submit the Regina Public Library Public Accounts for the year ended December 31, 2006.

This report is divided into the following sections:

- 1) Regina Public Library Board Remuneration and Expenses
- 2) Employee Remuneration by title of the position, including salaries, for all positions encumbered as of December 31, 2006
- 3) Expenditures

Each section contains notes detailing the reporting requirements and provides an explanation of the contents. The Audited Financial Statements for 2006 provide additional information on the 2006 Revenue and Expenditures.

Respectfully submitted,

A handwritten signature in black ink that reads 'Darlene Hincks'.

Darlene Hincks, Chair
Regina Public Library Board

Board Remuneration and Expenses

Board Remuneration and Expenses For the Year Ended December 31, 2006 (in dollars)

Board of Regina Public Library	Board Payments	Board Travel
Brown, Janet	640	1,832
Bryce, Sharron	1,440	2,756
Fiacco, Pat	0	0
Hincks, Darlene	2,320	2,502
Lucke, Darryl	3,600	2,732
Kapoor, Renu	1,520	4,180
Kivisto, Elaine	2,970	12
Kleisinger, Gerald	1,680	0
Monson, Shelley	1,840	2,381

Board Remuneration and Expenses

Notes to Board Remuneration and Expenses For the Year Ended December 31, 2006

Note 1

Board payments represent amounts paid to Members of the Board for attendance at Board meetings and travel per diems paid to Board Members when they travel out of the City on Board business. Attending Board Members receive an honorarium of \$80 per meeting. The per diem rate for Board travel is \$100 per day, and for Board business is \$400 per day.

Note 2

Board travel includes all 2006 travel and conference expenses (including PST) incurred by the Members of the Board that were funded by the Regina Public Library whether paid directly to the Members of the Board or on their behalf.

Board Remuneration and Expenses

Employee Remuneration For the Year Ended December 31, 2006 (in dollars)

Position	Number of Incumbents	Full / Part Time	Annual Salary Range (Full Time)	Hourly Range (Part Time)
Accounting and Payroll Analyst	1	F	41,933 – 50,600	
Accounting Clerk	1	F	27,879 – 34,351	
Accounting Technician	1	P		17.50 – 21.38
Acquisitions Assistant	1	P		16.11 – 19.76
Administrative Assistant	1	F	43,749 – 50,717	
Administrative Support JJEC	1	P		13.57 – 16.78
Adult Collection Co-ordinator	1	F	48,789 – 58,362	
Albert – Branch Supervisor	1	F	41,933 – 50,600	
Albert – Library Assistant	1	P		17.50 – 21.38
Albert – Library Assistant	1	F	32,994 – 40,303	
Albert – Public Service Clerk	2	P		13.57 – 16.78
Albert – Public Service Clerk	1	P		12.98 – 15.43
Audio Visual Collection Co-ordinator	1	F	48,789 – 58,362	
Caretaker	5	F	27,879 – 34,351	
Cataloguer	3	F	27,879 – 34,351	
Central Children's – Library Assistant	2	P		16.11 – 19.76
Central Children's – Library Assistant	1	F	30,369 – 37,248	
Central Children's Librarian	1	F	45,282 – 54,379	
Central Children's Library Head	1	F	52,500 – 62,503	
Central Children's – Page	3	P		9.89 – 11.87
Central Children's – Public Service Clerk	1	F	25,571 – 31,636	
Central Children's – Library Clerk	4	P		11.87 – 14.17
Central Circulation – Library Assistant	2	F	32,994 – 40,303	
Central Circulation – Page	4	F	20,457 – 24,462	
Central Circulation – Page	3	P		9.89 – 11.87
Central Circulation – Public Service Clerk	1	P		12.98 – 15.43
Central Circulation – Library Clerk	6	P		11.87 – 14.17
Central Circulation – Public Service Clerk	2	F	24,462 – 29,079	
Central Public Services Department Head	1	F	68,244 – 79,114	
Children's Collection Co-ordinator	1	F	48,789 – 58,362	
Collections Assistant	1	P		11.87 – 14.17

Board Remuneration and Expenses

Position	Number of Incumbents	Full / Part Time	Annual Salary Range (Full Time)	Hourly Range (Part Time)
Community Development Librarian	1	F	50,600	
Communications Manager	1	F	58,495 – 67,812	
Computer Support Technician	1	F	30,369 – 37,248	
Connaught – Branch Head	1	F	45,282 – 54,379	
Connaught – Library Assistant	1	F	32,994 – 40,303	
Connaught – Library Assistant	1	P		17.50 – 21.38
Connaught – Public Service Clerk	1	P		13.57 – 16.78
Connaught – Public Service Clerk	2	P		11.87 – 14.17
Desktop Computer Administrator	0	F	38,787 – 46,979	
Display & Graphic Artist	1	F	35,800 – 43,562	
Dunlop Art Gallery – Assistant Curator	1	F	38,787 – 46,979	
Dunlop Art Gallery – Curatorial Assistant	1	F	41,933 – 50,600	
Dunlop Art Gallery – Facilitator	7	P		12.98 – 15.43
Dunlop Art Gallery – Preparator	1	F	35,800 – 43,562	
Dunlop Art Gallery – Secretary	1	F	27,879 – 34,351	
Dunlop Art Gallery Director	1	F	58,495 – 67,812	
Executive Secretary	1	F	30,369 – 37,248	
Film Theatre Cashier	2	P		11.87 – 14.17
Film Theatre Clerk	1	P		12.98 – 15.43
Film Theatre Co-ordinator	1	P		22.25 – 26.84
Film Theatre Projectionist	2	P		13.57 – 16.78
Finance & Administration – Dept. Head	1	F	68,244 – 79,114	
Finance Manager	1	F	58,495 – 67,812	
George Bothwell – Branch Head	1	F	48,789 – 58,362	
George Bothwell – Library Assistant	1	F	32,994 – 40,303	
George Bothwell – Literacy Program Assistant	1	P		16.11 – 19.76
George Bothwell – Page	3	P		9.89 – 11.87
George Bothwell – Library Clerk	2	P		11.87 – 14.17
George Bothwell – Public Service Clerk	3	P		12.98 – 15.43
George Bothwell – Public Service Clerk	2	F	25,571 – 31,636	
Glen Elm – Branch Head	1	F	45,282 – 54,379	
Glen Elm – Library Assistant	1	F	32,994 – 40,303	
Glen Elm – Library Assistant	1	P		17.50 – 21.38
Glen Elm – Library Clerk	3	P		12.98 – 15.43
Glen Elm – Public Service Clerk	2	F	25,571 – 31,636	

Board Remuneration and Expenses

Position	Number of Incumbents	Full / Part Time	Annual Salary Range (Full Time)	Hourly Range (Part Time)
Human Resources Administrator	1	F	43,749 – 50,717	
Human Resources Advisor	1	F	43,749 – 50,717	
Human Resources Assistant	1	F	30,369 – 37,248	
ILS Librarian	1	F	45,282 – 54,379	
Interlibrary Loan Clerk	1	F	24,462 – 29,079	
Interlibrary Loan Clerk	1	F	25,571 – 31,636	
Interlibrary Loan Supervisor	1	F	32,994 – 40,303	
Janitor	1	F	20,457 – 24,462	
Library Director	1	F	112,885 ⁽²⁾	
Literacy Service Clerk	1	F	25,571 – 31,636	
Literacy Service Programmer	3	F	35,800 – 43,562	
Manager, Branches	1	F	68,244 – 79,114	
Manager, Budget	1	F	58,495 – 67,812	
Manager, Human Resources	1	F	58,495 – 67,812	
Manager, Strategic Initiatives	1	F	68,244 – 79,114	
Manager, Technical Services/Collections	1	F	68,244 – 79,114	
Network Administrator	1	F	41,933 – 50,600	
Office Clerk	1	P		11.87 – 14.17
Outreach – Public Service Clerk	1	P		12.98 – 15.43
Outreach – Public Service Clerk	1	P		11.87 – 14.17
Outreach – Supervisor	1	F	35,800 – 43,562	
Physical Plant Manager	1	F	58,495 – 67,812	
Physical Plant Supervisor	1	F	38,787 – 46,979	
Prince of Wales – Branch Supervisor	1	F	41,933 – 50,600	
Prince of Wales – Public Service Clerk	2	P		12.98 – 15.43
Public Relations Assistant	1	P		14.79 – 18.22
Public Relations Clerk	1	P		13.57 – 16.78
Reference – Library Assistant	7	P		16.11 – 19.76
Reference – Library Assistant	2	F	30,369 – 37,248	
Reference – Public Service Clerk	3	F	25,571 – 31,636	
Reference and Independent Learning – Unit Head	1	F	52,500 – 62,503	

Board Remuneration and Expenses

Position	Number of Incumbents	Full / Part Time	Annual Salary Range (Full Time)	Hourly Range (Part Time)
Reference Specialist – Business Librarian	1	F	45,282 – 54,379	
Regent Place – Branch Head	1	F	45,282 – 54,379	
Regent Place – Library Assistant	1	P		17.50 – 21.38
Regent Place – Library Assistant	1	F	32,994 – 40,303	
Regent Place – Page	2	P		9.89 – 11.87
Regent Place – Library Clerk	3	P		11.87 – 14.17
Regent Place – Public Service Clerk	2	F	25,571 – 31,636	
Regent Place – Public Service Clerk	2	P		12.98 – 15.43
Senior Computer Operator	1	F	35,800 – 43,562	
Senior Payroll Clerk	1	F	30,369 – 37,248	
Sherwood Village – Branch Head	1	F	45,282 – 54,379	
Sherwood Village – Library Assistant	1	P		17.50 – 21.38
Sherwood Village – Library Assistant	1	F	32,994 – 40,303	
Sherwood Village – Page	2	P		9.89 – 11.87
Sherwood Village – Public Service Clerk	2	P		12.98 – 15.43
Sherwood Village – Library Clerk	2	P		11.87 – 14.17
Sherwood Village – Public Service Clerk	1	F	24,462 – 29,079	
Sherwood Village – Public Service Clerk	2	F	25,571 – 31,636	
Spare Board Clerk	1	P		12.98 – 15.43
Sunrise – Branch Head	1	F	48,789 – 58,362	
Sunrise – Library Assistant	1	P		17.50 – 21.38
Sunrise – Library Assistant (Job Share)	2	F	16,497 – 20,152	
Sunrise – Page	2	P		9.89 – 11.87
Sunrise – Library Clerk	3	P		11.87 – 14.17
Sunrise – Public Service Clerk	2	P		12.98 – 15.43
Sunrise – Public Service Clerk	2	F	25,571 – 31,636	
Technical Services Assistant	2	F	24,462 – 29,079	
Technical Services Librarian	1	F	48,789 – 58,362	
Training & Development Co-ordinator	1	F	45,282 – 54,379	
Training & Support Technician	1	F	30,369 – 37,248	
Truck Driver	1	P		13.57 – 16.78
Truck Driver	1	F	25,571 – 31,636	
Web Co-ordinator	1	F	41,933 – 50,600	
Young Adult Services Specialist	1	F	45,282 – 54,379	

Board Remuneration and Expenses

Notes to Employee Remuneration For the Year Ended December 31, 2006

Note 1

Employee remuneration includes information on all positions filled by Library employees, including those on long-term leave, as of December 31, 2006. The Position column represents the official employment title of the position as at December 31, 2006. The Number of Incumbents column represents the number of employees filling the same job title as of December 31, 2006.

For full time employees, the annual minimum and maximum salary range, per the 2004/2005/2006 Collective Agreement, has been shown. Part time employees have variable hours of work. For part time employees, the minimum and maximum hourly wage rate has been shown.

Each job share position has been reported as a single position with two incumbents.

This report includes term positions funded in whole or in part by external granting agencies.

Note 2

Two years of retroactive salary adjustments are included.

Expenditures

Expenditures – Regina Public Library Board For the Year Ended December 31, 2006 (in dollars)

Payee	Total
888 Investments Ltd.	33,892
Air Canada	42,333
Amazon.ca	10,859
Annette Hurtig	56,786
Art Gallery of Nova Scotia	14,000
Audio Warehouse	76,380
BMR Business Systems Ltd.	25,760
Book & Brier Patch	115,506
Brennan Supply	110,238
Bro-Dart Co.	22,829
Business Technology Solutions Group Inc.	22,608
Carswell	10,582
Canada Post	24,573
Canadian Automotive Information Services	17,124
Canwest Commercial Printers	33,513
CCH Canadian Limited	15,834
City of Regina	128,029
Clean Brite Services Regina Ltd.	13,915
CNIB	12,276
Creative Display	10,277
CTV Television Inc.	28,567
CUPE Local 1594	104,879
Deloitte & Touche LLP	13,268
DVA Navion	12,499
EBSCO Canada Ltd.	59,937
Francotyp-Postalia Canada	21,300
Gilroy Homes Inc.	325,027
Great West Life, The	306,694
Hay Group Limited	29,214
Honeywell Limited	11,743
Indigo Books and Music Inc.	26,687
JDR Marketing Group Ltd.	10,327
Kelly Services (Canada) Ltd.	35,823
Kineticvideo	11,030

*See accompanying notes.
This statement has not been audited.*

Expenditures

Payee	Total
Kirby Electric Ltd.	44,264
Kone Inc.	31,359
Leader Post	38,901
Library Bound Inc.	235,186
Library Services Centre	576,093
MacPherson Engineering Inc.	37,663
MacPherson Leslie & Tyerman	52,361
Magic White Janitor's Warehouse Ltd.	15,923
Marsh Canada Limited	47,749
McDougall Gauley LLP	11,009
McNabb & Connolly	11,148
Mergent Inc. ⁽¹⁾	10,995
Merit Printing	10,190
Millwork Plus	89,456
Minister of Finance (Saskatchewan)	115,889
Nagel's Audio Visual Ltd.	11,304
Nalco Canada Co.	10,850
National Leasing	14,947
New Age Collections Ltd.	33,723
Newswest Inc.	46,853
NWA Air	10,000
Online Computer Library Center, Inc.	27,825
PC Place	80,816
Powersports Regina	37,620
Prairie Advertising	60,290
Print 1 Instant Services Ltd.	13,904
Print-It Centres	41,985
Printwest	27,935
Proquest Information and Learning ⁽¹⁾	39,082
Rawlco Radio	20,934
Receiver General for Canada	15,148
Recorded Books, LLC ⁽¹⁾	12,848
Regal Flooring Ltd.	22,821
Regina Civic Employees' Superannuation and Benefit Long Term Disability Plans	1,523,193
Riocan Property Services Inc.	288,559
Robert Dougand & Associates	18,162
S & B Books Ltd.	59,797

*See accompanying notes.
This statement has not been audited.*

Expenditures

Payee	Total
Saskatchewan Workers' Compensation Board	20,252
SaskEnergy	124,737
SaskPower	186,428
SaskTel	112,088
Serbu Sand & Gravel Ltd.	17,378
Sharon Flynn	25,830
Sherwood Co-operative Association Ltd.	18,353
Sigma Analytics	32,428
SirsiDynix	53,986
SOS Janitorial Services Ltd.	15,036
Spotless Cleaning	140,296
Staseson-Klein Applicators	20,330
Stonefield Systems Group Inc.	10,211
Sunset Signs Ltd.	19,785
Supreme Basics	13,163
TDR Human Resource Services	46,603
Thomson Gale ⁽¹⁾	33,496
Trade West Equipment Limited	17,779
Trojan Security Services	75,603
Unisource Canada Inc.	11,534
Westfield 111 Albert Street Mall Ltd.	182,361
Wheatland Regional Library	17,217
Wolseley Mechanical Group	18,947
World Book Educational Products of Canada, Ltd.	16,621

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**Notes to Expenditures
For the Year Ended December 31, 2006**

Note 1

Payments to vendors in the United States have been reported in U.S. dollars.

Note 2

Expenditures include payments (including PST and GST) to suppliers of goods and services to the Regina Public Library where the combined amounts of goods or services supplied during 2006 totalled at least \$10,000. The expenditures reported include payments from both the General Fund and the Capital Fund.

Note 3

Certain expenditures reported have been partially funded by employees, government agencies or other organizations.

Note 4

Expenditures have been reported using the accrual basis of accounting. Direct expenditures have been reported on a gross basis.
